

## Acceptable Use of the Internet Agreement

At Djerriwarrh Community College (the College), we support the right of all members of the school community to access safe and inclusive learning environments, including digital and online spaces. This form outlines the College's roles and responsibilities in supporting safe digital learning, as well as the expected behaviours we have of our students when using digital or online spaces.

At the College we:

- Have a Student Code of Conduct Policy, Bullying Prevention Policy and Procedure that outlines our College values and expected standards of student conduct, including consequences for breaching the standards. These Policies and Procedures extend to online conduct;
- Have programs in place to educate our students to be safe and responsible users of digital communication technologies
- Provide information about digital access issues such as online privacy, intellectual property and copyright;
- Supervise and support students using digital technologies in the classroom;
- Use clear protocols and procedures to protect students working in online spaces. This includes reviewing the safety and appropriateness of online tools and communities, removing offensive content at earliest opportunity, and other measures;
- Provide a filtered internet service to block inappropriate content. We acknowledge, however, that full protection from inappropriate content cannot be guaranteed;
- Use online sites and digital tools that support students' learning;
- Address issues or incidents that have the potential to impact on the wellbeing of our students;
- Refer suspected illegal online acts to the relevant Law Enforcement authority for investigation;
- Support parents/guardians to understand safe and responsible use of digital communication technologies and the strategies that can be implemented at home

### Student declaration

When I use digital technologies and the internet during class hours, I agree to be a safe, responsible and ethical user at all times by:

- Respecting others and communicating with them in a supportive manner;
- Never participating in online bullying (e.g. forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviours);
- Protecting my privacy by not giving out personal details, including my full name, telephone , number, address, passwords and images;
- Protecting the privacy of others by never posting or forwarding their personal details or images without their consent;

- Talking to a teacher or a trusted adult if I feel uncomfortable or unsafe online, or if I see others participating in unsafe, inappropriate or hurtful online behaviour;
- Thinking carefully about the content I upload or post online, knowing that this is a personal reflection of who I am and can influence what people think of me;
- Handling ICT devices with care and notifying a teacher of any damage or attention required;
- Abiding by copyright and intellectual property regulations by requesting permission to use images, text, audio and video, and attributing references appropriately, including clearly citing any assistance received from AI tools;
- Not accessing media that falls outside the College’s policies;
- Only using Artificial Intelligence (AI) tools when explicitly permitted by the teacher for a specific task;
- Not downloading unauthorised programs by the College, including games;
- Not interfering with College network systems and security or the data of another user;
- Nor attempting to log into the College network with a user name or password of another student;
- Critically evaluating information generated by AI for accuracy and bias, understanding that I am ultimately responsible for the work I submit;
- In addition, when I use my personal mobile phone I agree to be a safe, responsible and ethical user at all times, by:
  - Keeping my device on silent during class times, and only making or answering calls or messages outside of class times (except when approved as part of a class);
  - Only taking and sharing photographs, sound, or video recordings when others are aware the recording is taking place and have provided their formal consent as part of an approved class.

**Signature**

I agree to be safe, responsible and an ethical internet user at all times. I understand that if I break this agreement, I will be subject to the Student Code of Conduct Policy.

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Issuance & approval**

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