

# How to make a Complaint !!

## 1 Find Support

- You can make a complaint yourself or get someone to help you the process.
- Ask someone you trust like the Principal, Assistant Principal, Administration Staff, Youth work Parent etc.



## 2 TELL

Your Support Person

- What is the problem?
- How do you feel about it?
- What can be done to help fix it?



## 3 Make Your Complaint !!



You may feel nervous worried or upset, just try your best. Your support person can help you complete the complaints form.

Complaints form is also available on compass under school documentation.

